



JOB POSTING - ARTISTIC DIRECTOR

Sarasvati Productions is an independent theatre company with a vision to transform society through theatre.

We are seeking a candidate interested in becoming our **Artistic Director** and willing to make a long-term commitment. We are transforming our management structure, embracing a team approach to provide more support for the Artistic Director. While holding a leadership role, the **Artistic Director** will work collaboratively with the **Office Manager** and **Marketing and Community Outreach Manager** to fulfill the mandate of the Company.

This position is part-time with an expected weekly average of 25 hours and an annual salary of \$22,100 (\$17 per hour). It is understood that there will be periods of time that require significantly more than 25 hours per week. Extra hours shall be banked in lieu of overtime.

The position includes responsibilities and tasks in the following areas:

- Hiring of all staff, artists and support workers.
- With the Management Team, mentoring summer students and interns.
- Representing the company in the community and promoting the company's vision.
- On-going communication with media, arts councils, other theatre companies and associations as well as the general public.
- With the Management Team, completing grant applications, reports and foundation applications.
- With the Management Team, developing and managing operating and production budgets.
- Programming of productions and projects for each season and various artistic and programming duties normally carried out by the Artistic Director.
- With the Management Team, work with the Board of Directors, including attending meetings and submitting reports as required.

The ideal candidate will bring the following expertise and abilities:

- Some directing and dramaturgy experience.
- Excellent organizational skills with a methodical and thorough approach to work.
- Able to self-initiate and work independently.
- Outstanding communication and interpersonal skills.
- Ability to work in a team environment and provide leadership to the team.
- Strong computer skills
- Some business experience or experience with finance and human resources management
- Knowledge of the local arts scene
- **A passion for the arts and social change.**

Sarasvati Productions is deeply committed to the principles of equity, diversity, and inclusiveness and is an Equal Opportunities employer. Candidates reflecting the diversity of our community based on race, colour, sex, gender and ability are encouraged to apply and self-identify in their cover letter.

For more information on the company please visit our website – www.sarasvati.ca. To apply please forward your resume and cover letter **by e-mail only** to info@sarasvati.ca.

Deadline for application is July 17, 2020 or until the position is filled.

We thank all applicants for their interest; however only those shortlisted will be contacted.