



JOB POSTING - ASSOCIATE PRODUCER

Sarasvati Productions is seeking a recent post-secondary graduate from an arts related program to fill a term position. The role of Associate Producer is funded through the Career Focus program and is intended to provide work experience for someone seeking a career in producing for theatre.

The position will begin on September 2, 2013 and run until February 4, 2014 with a possibility for extension. The position is 32 hours a week at a pay scale of \$11/hour.

The Associate Producer will handle production coordination for the 2013/14 season of works, including assisting the Artistic Director with programming, working with the production team to develop schedules, overseeing Sarasvati Production's first subscription package, assisting to implement a new digital ticketing process and digital database management system, coordinating outreach activities related to the season of works and maintaining project budgets. In addition, the Associate Producer will aid in identifying partnerships, completing grants and locating new sources of funding for each project.

We are looking for someone:

- committed to the idea of the arts as a means of social change
- excited to be a member of the Sarasvati Production team
- keen to learn about the producing and programming side of theatre

Experience in some aspect of the theatrical industry is a must. Knowledge of social media platforms, Excel and Publisher is an asset.

For more information on the company please visit our website – www.sarasvati.ca. To apply please forward your resume and cover letter **by e-mail only** to info@sarasvati.ca.

Deadline for application is July 28, 2013.

For information contact Hope McIntyre at info@sarasvati.ca or (204) 586-2236.

About Sarasvati Productions:

Sarasvati Dramatic Theatre Productions and Repertory Inc. (founded in Winnipeg in 2000) seeks to inspire artists and audiences through the use of theatre and to provide a place where artists can develop and showcase their skills, and celebrate their creativity.